

ABSTRACT OF THE DISCLOSURE

An electronic mail system includes a first storage unit operable to store a plurality of contents data, a second storage unit operable to store a mail template having a screen for forming an electronic mail and a layout of the contents data on the screen, and a controller operable to select a portion of the contents data in response to a user's input, to form an electronic mail file with the portion of the contents data added thereto, and to form an electronic mail for displaying the screen on a display with the portion of the contents data arranged according to the mail template,

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